

ENVIRONMENTAL POLICY



GENERAL ENVIRONMENTAL STATEMENT

The company believes that continuous improvement in environmental management is an essential element within its overall business plan – minimising waste, consumption of resources and pollution goes hand in hand with high productivity and quality standards. This policy therefore applies to, and will be integrated with, all business activities, products and services with the potential to adversely affect the environment on a local or global scale.

We recognise and accept our legal duty of care toward the environment and are committed not only to complying with our legal duties and with other requirements to which we subscribe but to exceed these requirements where reasonably practicable.

Energy generation and consumption is a major contributor to the production of greenhouse gases and global warming. Although our use of energy is limited primarily to energy efficient IT equipment we will nevertheless seek to manage our use of energy, reducing consumption and continuously improving efficiency wherever possible.

We will seek to identify all processes that generate waste and will seek to avoid environmentally harmful disposal by eliminating, minimising or reusing waste products wherever reasonably practicable or, where this cannot be achieved, identifying and taking advantage of opportunities for recycling.

The basis of our environmental management system will be an ongoing review of business activities and the identification of aspects of our work that could have an impact upon the environment and the implementation of ongoing steps to eliminate, minimize or manage them so that adverse environmental effects are minimised.

To enable us to measure our environmental performance we will review the suitability of Environmental Policy and the performance of Environmental Management System in order to promote continual improvement year on year in our environmental performance.

Signed:

Position:

Date:

Review Date:

The scope of the Environmental Management System extends to all products and services produced by **Advance Logistics Support Ltd.**

Included within this definition and in addition to planned operating conditions are non-routine activities and foreseeable emergency situations.

The environmental management system will also apply to those aspects of the activities of suppliers and service providers over which we have, or could have an influence and the environmental performance of our business partners.

▶ Organisation

The organisation established to implement this Environmental Policy is:

Overall responsibilities **Sheron Cummins Managing Director**

Day to day duties **Natalie Marsh Office**

▶ Arrangements

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Legal Compliance

The company is aware that an ever increasing range of legislation is being introduced both by the UK Government and directly from the European Union intended to protect the local and global environments and to attempt to ensure the sustainable use of the earth's limited natural resources.

We recognise the importance of compliance with these requirements both to the business itself and to the wider environment and are committed to taking all reasonable steps, on an ongoing basis to identify those legal constraints within which we are required to work and pledge to comply fully with both the letter and spirit of the law as it applies to our activities and those of our partners where we are able to exert a meaningful influence.

We will identify legal requirements relevant to our activities and will ensure that relevant details of such requirements are communicated in an effective manner to our staff. Any actual breaches of our legal responsibilities will be fully investigated and a report submitted for consideration by senior management so that corrective and preventative action may be taken to ensure that no further breaches take place.

➔ Prevention of Pollution

We recognise our fundamental responsibility to prevent pollution of the environment and will identify all environmentally harmful substances, materials and processes used by the company and seek, on an ongoing basis, to replace them with environmentally safe or less harmful alternatives where such alternatives are available at a reasonably practicable cost. We shall further ensure that all environmentally harmful substances and materials are handled safely throughout their storage, use and disposal.

➔ Management of Waste

We recognise the management of waste as a key priority for the business and that eliminating waste at source or minimising that which cannot be eliminated are two of the most effective ways in which we can reduce the impact that our activities have upon the environment.

Where waste is unavoidably produced, we recognise and accept the duty of care in respect of waste placed upon us by Section 34 of the Environmental Protection Act 1990. All contractors employed or used by the company to handle waste that we produce will be required to supply a valid Registration of Carriers Certificate before they are employed by the Company.

We will further ensure that the ultimate destination of our waste is determined and confirm that the site to which it is delivered holds a valid Waste Management License enabling it to lawfully receive and process our waste.

We shall ensure that at all times, waste is held securely to prevent its escape and that where hazardous waste is produced, that this waste is segregated from other waste streams and from other hazardous waste streams with which it may react.

Whenever waste produced as a result of our activities is removed from our site, we will ensure that relevant documentation is prepared and exchanged between ourselves and the contractor to which the waste is being passed. This documentation will then be returned to the company office and retained for the requisite period.

Finally, we will seek, at all relevant levels within the business to minimise the amount of waste sent to landfill, recognising that this consumes irreplaceable natural resources. Wherever possible, we will seek to eliminate, reduce or re-use waste before considering other options such as recycling or recovery. Land filling shall be considered a last resort.

➔ Carbon Management

We recognise the potentially detrimental effect that certain emissions produced by the company in the delivery of its products and services may have on the global environment and shall seek to reduce emissions of the 6 'greenhouse gases' (GHGs) identified in the Kyoto Protocol as contributing to climate change on an ongoing basis.

The primary source of carbon produced by the company is in our consumption of energy derived from fossil fuels. We will seek, on a continual basis, to identify opportunities to reduce the amount of energy that the business uses through an ongoing program of energy efficiency, recognising the benefits that this action will have both on the environment and on the profitability of the company.

Where energy use is unavoidable, we will encourage our energy provider to consider the viability of supplying energy derived from renewable sources. We commit to considering the environmental cost of energy production alongside and in equal measure, to its financial cost when selecting and reviewing our energy supplies.

➔ Conservation of Water Resources

The company recognises that clean fresh water is a finite resource and that depletion of available fresh water supplies degrades the natural environment. To the extent that we are able, we commit therefore to identifying and implementing effective water conservation practices to ensure that water use is minimised, wherever reasonably practicable.

In making these commitments, we accept that achieving the aims of this policy may require behavioural changes on the part of our employees and commit to providing the resources required to support and achieve this.